


<p>MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 POLICY AND PROCEDURES MANUAL</p>  <p>Columbarium</p>	<p>Function: Policy No.</p> <p>Effective:</p>	<p>CEMETERY CEM.05</p> <p>November 1st, 2021</p>
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Policy Statement:

The purpose of this policy is to establish the operation of a Columbarium located the Municipal District of Spirit River No.133 Cemetery and any future Columbarium installed within the Cemeteries of the Municipal District of Spirit River No.133.

A Columbarium is a special structure designed to hold cremated human remains. A Niche, also known as a Cremation Niche, is a single compartment within a Columbarium that is a memorial dedicated to the safe keeping of cremated remains. Cremated remains are placed in an Urn, and then stored in a sealed Niche.

The purchase of a Niche does not warrant ownership of any part of the Columbarium itself.

PURCHASE OF NICHE:

The purchaser will be allowed to select a Niche from those available. Dimensions of each the Niche measures as follows: 12” x 12” x 14” deep.

- Each Niches may contain a maximum of two Cremations.
- Niches Purchase (Includes opening and placement of 1 Cremation): \$1,250.
- Second Opening and Placement of single additional cremains in the same Niche: \$250.

The purchaser of a Niche will be given a Certificate of Ownership only after the full payment of all appropriate fees.

The Leasing of a Niche allows for the use of the interior space inside the Niche in perpetuity, and no interest in real property is conveyed by such purchase. The purchase involves no ownership in the Columbarium itself and its property. The legal title to all Niches shall at all times remain with the Municipal District of Spirit River No.133.

The fee may be subject to change in the future upon approval by the Council of the Municipal District of Spirit River No.133.

TRANSFER OF LEASE:

If it is necessary, the Municipal District will allow movement of cremains upon receiving legal authority from a designated heir of the deceased and upon payment of the fee. Once assigned the location will not be changed so long as the Certificate of Lease has not been terminated.

Example: If the owner would like to transfer or move the cremains, they are able to do so. The right to use a Niche may be transferred only if approved by the Municipal District of Spirit River No.133 upon written request. If the purchaser of the Columbarium Niche dies and is not inurned in the Niche, then the Certificate of Lease shall transfer to the appropriate designated representative who may reassign use to another individual. Designation of the person to be inurned may be changed by a request in writing from the rightful owner of the certificate of ownership at any time prior to death.

The Municipal District of Spirit River No.133 will receive all payments for Columbarium Niches.

TERMINATION:

The rights granted under the certificate of ownership shall lapse upon the Cessation of the Columbarium should the cemetery ever relocate or cease to exist.

If the purchaser decides to remove the cremains and the purchaser terminates their lease, the purchaser forfeits any and all fees paid, and the Niche is again made available for purchase. If the lease is terminated, no refund shall be issued.

ADDRESSES:

It shall be the responsibility of the purchaser to keep the Municipal District advised at all times of the current mailing addresses of themselves, the person for whom the Niche is purchased (Designee).

RIGHT TO REMOVE CREMAINS:

Consideration of relocation or removal of the cremains shall be the decision and the sole discretion of The Municipal District of Spirit River No.133. Movement of the cremains to another location would require legal authority from a designated representative of the deceased.

Removal of cremains terminates the right to further or future use of the Niche. The Lease agreement of the Niche will then revert to the ownership of the Municipal District of Spirit River No.133. Any expenses including relocation will be the responsibility of those requesting such action.

The Municipal District retains the absolute right, in its discretion, to remove containers of cremains and to relocate all or any part of the Columbarium (including Niches) as it may deem necessary or advisable if the integrity of the Columbarium became compromised.

If it is necessary to relocate an urn and the cremains for any reason, the Municipal District will provide another Niche for the cremains and will advise the Executor of the Estate of the new location and the reason for the transfer.

All openings and removals shall be fully documented with The Municipal District of Spirit River No.133 being released from any and all responsibility.

LIABILITY:

The purchasers of a Columbarium Niche agree that The Municipal District of Spirit River No.133 will not be liable to any designated representative , subscriber, heirs, successors or assigns for unauthorized removal of cremains or for damage to Columbarium Niches and/or their contents caused by malicious mischief, vandalism, weather, war, civil disturbances or acts of God.

RECORDS:

- a) The Municipal District of Spirit River No.133 shall keep correct account of all revenues and expenditures made in connection with the Columbarium.
- b) All records, permits, sales of Niches and reservations shall be maintained at The Municipal District No.133 Administration office.