



MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council
Minutes for Regular Council Meeting #RM 04-19
10:00 a.m., Thursday March 21, 2019

The Regular Meeting of the Council of the Municipal District of Spirit River #133 was held in the Council Chambers of the Municipal Office situated at 4202 50th Street in the Town of Spirit River in the Province of Alberta on Thursday March 21, 2019 starting at 10:00 am

Present	Chair	Tony Van Rootselaar
	Deputy Reeve:	Stan Bzowy
	Councillors:	Elaine Garrow Nick van Rootselaar
	Administration:	Kelly Hudson

1. CALL TO ORDER

The Chair called the meeting to order at 10:08 am.

2. AGENDA ADDITIONS

3. ADOPTION OF THE AGENDA

Adoption of the Thursday March 21, 2019, Regular Meeting Agenda RM 04-19.

27.21.03.19 Moved by Councillor Bzowy that the Regular Meeting Agenda RM 04-19, Wednesday March 21, 2019 be adopted as presented.

Carried Unanimously

4. DECLARATION OF INTEREST

5. COUNCILLOR ABSENCES

6. PUBLIC HEARING

7. DELEGATIONS

Sylvain and Company 10:30 am

29.21.03.19 Moved by Councillor Bzowy that we approve the 2018 draft financial statements For the MD of Spirit River with a deficit of 152,253.00.

Carried Unanimously

30.21.03.19 Moved by Councillor van Rootselaar that Sylvain and Company be appointed as Auditor for the MD of Spirit River for 2019.

Carried Unanimously

8. ADOPTION OF PREVIOUS MINUTES

A. Adoption of Wednesday March 6, 2019, Regular Meeting Minutes RM 03-19.

28.21.03.19 Moved by Councillor van Rootselaar that the Regular Meeting Minutes RM 03-19, Wednesday March 6, 2019 be adopted as presented.

Carried Unanimously

9. BUSINESS ARISING FROM MINUTES

10. REPORTS

A. CAO Report -accepted as presented.

Direction was given to administration to investigate the compensation for Council members from the following municipalities for comparison: MD Fairview, Peace and Smoky River.

B. Public Works Report-accepted as presented.

11. TABLED ITEMS AND OLD BUSINESS

12. RECOMMENDATIONS FROM COMMITTEES

13. NEW BUSINESS

A. NARDAM Policy PW.25 and Bylaw 02-2019

31.21.03.19 Moved by Councillor van Rootselaar that Council approves the adoption of PWS.25 for inclusion into the Municipal District of Spirit River Policy manual and that Policy PWS.25 be copied and attached to these minutes.

Carried Unanimously

32.21.03.19 Moved by Councillor Garrow that Council approves the fees for camping at NARDAM as follows: fees to camp are serviced stalls: \$35 per night, \$210 per week, \$700 per month and \$15 per night, \$90 per week and \$300 per month no service tent stalls.

Carried Unanimously

Direction for administration to have the Bylaw reviewed for legal opinion.

33.21.03.19 Moved by Councillor Bzowy that Council direct administration to open the NARDAM Park May 1- October 1, 2019.

Carried Unanimously

Direction to administration to have the Picnic tables replaced before opening the NARDAM Park.

B. Option Pay

34.21.03.19 Moved by Councillor Garrow that Council approves the use of Option Pay within the MD and online through the MD website and that relative policies be brought back to council for approval.

Carried Unanimously

C. Wanham Grazing Lease Request

Direction to administration to write a letter to the Grazing Lease denying their request for gravel.

14. BYLAWS

15. CORRESPONDENCE AND INFORMATION

A. Canadian Motorcycle Association Operation Soldier

B.

16. COUNCIL ISSUES AND CONCERNS

17. IN-CAMERA

Land Purchase

35.21.03.19 Moved by Councillor van Rootselaar that Council go in camera to discuss land and labour at 1:38 pm.

Carried Unanimously

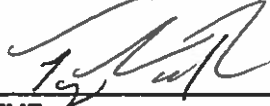
36.21.03.19 Moved by Councillor Bzowy to rise from in camera at 2:05 pm.

Carried Unanimously

18. ADJOURNMENT

There being no further business the meeting was adjourned by the Chair at 2:15 pm.

These minutes approved this 10th day of April 2019.



REEVE

Tony Van Rootselaar



CAO

Kelly Hudson

<p>MUNICIPAL DISTRICT OF SPIRIT RIVER POLICY AND PROCEDURES MANUAL</p> <p style="text-align: center;">NARDAM</p>	<p>Function: Policy No. Effective Date: Supersedes: Amends:</p>	<p>Public Works PWS.25 March 21, 2019 New</p>
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Purpose

The Municipal District of Spirit River Administration, Public Works and ASB team runs and operates NARDAM campground each year from May-October. NARDAM currently offers 16 Full-Service sites (Water, Sewer, and WIFI) and 3 tenting sites available for those paying the required fees. NARDAM pond is stocked with fish by the Province for the guests of the park and public to fish according to Alberta Regulations.

Policy

- NARDAM is a first come first serve campground.
- The Gazebo is available on a first come first serve basis.
- Public Works will lead in the maintenance of the grounds using both public works and ASB staff.
- Administration processes payments for deposit and keeps a log in the municipal office.
- Administration contacts AB North to initiate the internet service at the start and end of the camping season.
- Name, camp site number, date in, date out, license plate number must be collected for each camper.
- Last name, Campsite number and date out is entered onto the picto map in the administration office.
- Payments are collected one of four ways:
Paid to Public Works directly in cash or cheque, from the self-registration kiosk on site, at the municipal office in person with cash, cheque, or debit, and through the mail slot in the Municipal District of Spirit River office.
- Camping Fees will be established annually by Resolution of Council.
- Park season will be established by resolution of Council.
- Public use of the NARDAM Park will regulated under the NARDAM Policy to ensure safety and proper use of the area by all that use the site.

Procedures

- Persons that have failed to adhere to the NARDAM Bylaw will be dealt with accordingly as directed by the NARDAM Bylaw.

