

<p>MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 POLICY AND PROCEDURES MANUAL</p> <p>CONSTRUCTION OF APPROACHES AND EXTENSIONS</p>	<p>Function: Policy No. Effective Date: Supersedes: Amends:</p>	<p>Public works PWS.05 April 20, 2006 Aug. 18, 2005</p>
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Policy Statements:

The Municipal District of Spirit River No. 133 (Hereinafter referred to as M. D. 133)will construct one approach to each parcel of land abutting an existing developed municipal road or Provincial Highway. For the purpose of this policy, the land described on a Certificate of Title shall define a parcel. For example, if a quarter section is severed by a natural water run, and the quarter section is described on one Certificate of Title, then the quarter section shall be considered "one parcel". On Provincial Highways the Owner is responsible for obtaining approvals from Alberta Transportation.

When an approach to a parcel of land from a Provincial Highway is deemed unsafe by the Council, then another approach to the parcel of land shall be installed unto a Municipal road, where feasible, at the M.D. 133 expense.

The Council may approve the construction of additional approaches at the M. D. 133 expense where they feel it is necessary, such as an additional approach for the homestead parcel or for fragmented parcels.

M. D. 133 will be responsible to install the approach to a maximum width of 12 meters. The cost to install additional approach widths will be the responsibility of the landowner.

M. D. 133 will also be responsible to extend (widen) existing approaches to the extent that each parcel of land has one approach to a maximum width of 12 meters.

The Public Works Supervisor is authorized to approve and install the approaches, subject to restrictions contained in our Land Use Bylaw.

The Public Works Supervisor shall consider the safety of the public, before approving the approach installation or extension. The supervisor shall also determine the size of culvert required, if any, to facilitate water movement. Commencing August 18, 2005 only culverts with "sloped Ends" shall be installed.

M. D. 133 will not provide an approach access to a parcel of property created by subdivision unless the original parcel (unsubdivided parcel) was not provided with an approach access. In such a situation, M. D. 133 will provide one approach access and the approach access to the second parcel shall be the responsibility of the landowner to provide.

The Public Works Supervisor may require of the landowner to provide fill dirt for the construction of the approach or extension.

For additional approaches to a parcel of land or for wider approaches, the landowner will be fully responsible to pay for the full costs of M.D. 133 forces, equipment & material or have someone else construct the approach or extension.

Note: Approaches, extensions, culverts within any Municipal Right of ways or road allowances are under the control of the Municipality. Landowners must obtain approval from the Municipality for any work undertaken therein.

Procedure:

- a) A landowner or agent may make a request for an approach or extension in writing at the Municipal Office, with sufficient information to determine where the development is to occur.
- b) The Public Works Supervisor shall then inspect the location, and determine if the location is satisfactory, size of culvert required and any other conditions he considers necessary.
- c) For culverts or extensions that are the responsibility of M. D. 133, the supervisor shall then contact the landowner to make arrangements to construct or extend the approach, as time and resources allow.
- d) For installations, which the landowner is responsible to pay part or all of the cost, the supervisor shall provide an estimate of the cost required for labour, equipment & materials to the Municipal Office. Approval of the cost must be obtained in writing from the landowner before Public Works can proceed.
- e) For installations by others, a notification shall be made on the prescribed form, attached to and forming part of this policy.

(Note: this policy consolidates previous policies 5, 6, 7 & 8 & 16)

Approved by Council on Dec. 5, 2002.

Amendment re Sloped End Culverts approved Aug. 18, 2005.

Amendment re: unsafe approach on Hwy approved April 20, 2006.



District of Spirit River No. 133

Box 389 Spirit River, Alberta T0H 3G0
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Telephone (780) 864-3500
Fax (780) 864-4303

To: _____

Date: _____

Request To Construct Approach From A Municipal Road Allowance

On _____ Road _____, _____ boundary of _____
(Rge or Twp) (No.) (NSEW) Legal Description of Land

Please be advised your request to construct the above described approach has been approved/denied.

All approved requests to construct an approach are subject to the following conditions:

- a) The applicant shall construct the approach and install a culvert with sloped ends, if required, to the specifications as determined by the Public Works Supervisor. The minimum width of the approach shall be 12 metres.
 - b) All oilfield approaches are considered to be temporary structures which the Applicant will be responsible to remove after they are no longer necessary. The Applicant is responsible to restore the approach location to its original condition.
 - c) The Applicant is responsible to gravel the approach. The municipal road adjacent to the construction must be gravelled and restored to its original condition.
- b) Private individuals or companies receiving approval to construct on any lands or properties subject to the control and management of the Municipal District of Spirit River No. 133, shall by the virtue of commencing the approved construction, assume responsibility to indemnify and save harmless the Municipal District of Spirit River No. 133 from any claims, proceedings, demands and liabilities which may be brought or made against the Municipal District of Spirit River No. 133 in respect to injury, loss or damage to persons or property to the extent that the same is attributable to the approved construction.

Public Works Supervisor