



**MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council**  
**Minutes for Regular Council Meeting #RM 05-18**  
**10:00 a.m., Wednesday, March 28, 2018**

**The Regular Meeting of the Council of the Municipal District of Spirit River #133 will be held in the Council Chambers of the Municipal Office situated at 4202 50<sup>th</sup> Street in the Town of Spirit River in the Province of Alberta on Wednesday, March 28, 2018 starting at 10:00 am**

Present: Chair/Deputy Reeve: Stan Bzowy  
Councillors: Elaine Garrow  
Nick van Rootselaar  
Administration: Kelly Hudson  
Absent Reeve: Tony Van Rootselaar

**1. CALL TO ORDER**

The Chair called the meeting to order at 10:08 am.

**2. AGENDA ADDITIONS**

**3. ADOPTION OF THE AGENDA**

**A. Adoption of the Wednesday March 28, 2018, Regular Meeting Agenda RM 05-18.**

**37.28.03.18** Moved by Councillor van Rootselaar that the Regular Meeting Agenda RM 05-18, Wednesday March 28, 2018, be accepted with addition of Rural Transportation Pilot Grant 13 E.

**Carried Unanimously**

**4. DECLARATION OF INTEREST**

**5. COUNCILLOR ABSENCES**

Reeve Tony Van Rootselaar

**6. PUBLIC HEARING**

**7. DELEGATIONS**

**Jenna Armstrong, Mighty Peace Tourism Association, 10:30 am**

Jenna Armstrong entered at 10:30 am and exited at 11:08 am. Council decided to wait to see how successful MPTA was in soliciting funding towards this project before committing.

**Jean Sylvain-Sylvain and Company 2017 Audit, 11:00 am**

Jean Sylvain and Louise Gostick entered the meeting at 11:08 am for the presentation of the Municipal District of Spirit River 2017 Financial Audit. They exited the meeting at 2:01 pm.

**42.28.03.18** Moved by Councillor van Rootselaar to approve the Municipal District of Spirit River December 31, 2017 financial statements with a deficit of \$182,177.00.

**Carried Unanimously**

**8. ADOPTION OF PREVIOUS MINUTES**

**A. Adoption of Wednesday March 7, 2018 Regular Meeting Minutes RM 04-18.**

**38.28.03.18** Moved by Councillor Garrow that the Regular Meeting Minutes RM 04-18, Wednesday March 7, 2018, be accepted as presented.

**Carried Unanimously**

**9. BUSINESS ARISING FROM MINUTES**

**10. REPORTS**

**A. CAO Report**

**39.28.03.18** Moved by Councillor van Rootselaar that the Municipal District of Spirit River approves the \$12,500 expenditure which would be matching funds for an application for a \$50,000 FCM Asset management Grant.

**Carried Unanimously**

**B. Public Works Report** accepted as information.

**C. FCSS Report** accepted as information.

**11. TABLED ITEMS AND OLD BUSINESS**

**12. RECOMMENDATIONS FROM COMMITTEES**

**13. NEW BUSINESS**

**A. Public Participation Policy** tabled.

**B. 01-SD-18 Janzen Subdivision**

**44.28.03.18** Moved by Councillor Garrow that Council approves the subdivision application as further described in application 01-SD-18 **subject to the following conditions:**

1. That the applicant/owner relocate the open discharge sewage disposal system to meet the minimum setback requirements from a water source, as established by the province under the "Alberta Private Sewage System Standards of Practice 2015";
2. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the boundaries of the proposed lot and the balance of the quarter section adjacent to Range Road 52 and Township Road 792 for future road widening, pursuant to Section 661 of the Municipal Government Act;
3. That the applicant/owner enter into a development agreement with the Municipal District of Spirit River No. 133 to include, but not be limited to, the upgrading of the access approaches to the proposed lot and the balance of the quarter section, if required;
4. That the applicant/owner provide easements and/or rights-of-way in accordance with utility company requirements; and
5. That the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the plan of subdivision, or arrangements made which are satisfactory to the Municipal District of Spirit River No. 133.

**Carried Unanimously**

**C. Terms of Reference for Ag Appeal Committee**

**45.28.03.18** Moved by Councillor van Rootselaar that we accept the draft Terms of Reference for the Ag Appeal Committee if both Birch Hills and Saddle Hills Councils also agree to them.

**Carried Unanimously**

**D. Surplus Equipment Tender**

**43.28.03.18** Moved by Councillor Garrow that the 2010 Dodge 1500 and 2005 Chevrolet be sold to Brian Marginet and that the Fire truck not be sold but kept for municipal use as the price was not high enough to dispose of it.

**Carried Unanimously**

**E. Rural Transportation Pilot Grant**

**46.28.03.18** Moved by Councillor Garrow that the Municipal District provide a support letter and application to Alberta Transportation in support of a Rural Transportation Pilot Program Grant.

**Carried Unanimously**

**14. BYLAWS**

**Bylaw 01-AM-18 Rezoning SW 26 78 6 W6 from AR to RI**

**47.07.03.18** Moved by Councillor van Rootselaar that Bylaw 01-AM-18 be given first reading and establish a public hearing for 11:00 am June 6, 2018.

**Carried Unanimously**

**15. CORRESPONDENCE AND INFORMATION**

- 16. Performance Measures for Municipalities-Municipal Affairs**
- 17. Municipal Affairs Rycroft Viability**
- 18. RMA Budget Highlights**

**16. COUNCIL ISSUES AND CONCERNS**

**17. IN-CAMERA**

**40.28.03.18** Moved by Councillor van Rootselaar that the Council go in camera to discuss

**Carried Unanimously**

**41.28.03.18** Moved by Deputy Reeve Bzowy that the Council rise from in camera at 2:01 pm.

**Carried Unanimously**

**18. ADJOURNMENT**

There being no further business the meeting was adjourned by the Deputy Reeve at 2:51 pm. These minutes approved this 18th day of April 2018.

  
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**REEVE**

Tony Van Rootselaar

  
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**CAO**

Kelly Hudson