



**MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council**  
**Minutes for Regular Council Meeting #RM 08-16**  
**10:00 a.m., Wednesday, June 1, 2016**

**The Regular Meeting of the Council of the Municipal District of Spirit River #133 was held in the Council Chambers of the Municipal Office situated at 4202 50<sup>th</sup> Street in the Town of Spirit River in the Province of Alberta on Wednesday, June 1, 2016 starting at 10:00 am**

Present: Reeve: Stan Bzowy  
Councillors: Elaine Garrow  
Yves Mercier  
Tony Van Rootselaar  
Administration: Kelly Hudson

**1. CALL TO ORDER**

The Reeve called the meeting to order at 10:04 am

**2. AGENDA ADDITIONS**

**3. ADOPTION OF THE AGENDA**

**A. Adoption of the Wednesday, June 1, 2016 Regular Meeting Agenda RM 08-16.**

**71.01.06.16** Moved by Reeve Bzowy the adoption of the Wednesday June 1, 2016 Regular Meeting Agenda RM 08-16 be adopted with additional correspondence, announcement of new AHS President and CEO, Grande Prairie Victims Assistance, request for funding for local athlete and Minister Sigurdson.

**Carried Unanimously**

**4. DECLARATION OF INTEREST**

**5. COUNCILLOR ABSENCES**

**6. PUBLIC HEARING**

**7. DELEGATIONS**

**8. ADOPTION OF PREVIOUS MINUTES**

**A. Adoption of May 18, 2016 Regular Meeting Minutes RM 07-16.**

**B. Adoption of May 24, 2016 Special Meeting Minutes SM 01-16**

**72.01.06.16** Moved by Councillor Garrow the adoption of the Wednesday May 18, 2016 Regular Meeting Minutes RM 07-16 and Tuesday May 24, 2016 Special Meeting Minutes SM 01-16 be adopted as presented.

**Carried Unanimously**

**9. BUSINESS ARISING FROM MINUTES**

**10. REPORTS**

**A. CAO Report**

Administration was given direction to write a letter to the Village of Rycroft letting them know that the MD will not be signing the Master Services Agreements to provide payroll and grading services in the Village. The MD was

looking at providing these services as a way for the Village to reduce overhead and keep their costs down. It is concerned that the Village now has more staff than the MD so they can take over this function as of July 2<sup>nd</sup>, 2016.

## **B. Public Works Supervisor Report**

David Johnson, Public Works Supervisor entered the meeting at 10:24 am and exited at 11:13 am after discussing operations of the department.

## **C. FCSS Report**

The FCSS report was accepted as information.

## **D. Centennial report**

Direction for the approved plaque was given. The next Centennial meeting is planned for June 14, 2016 at 7:00 pm in the Brownlee. A trivia contest for the paper and facebook will be planned with one banquet ticket being given away each week to the winner. When invitations to the Firemen are given out we will cover two banquet tickets each for them and a spouse. Jackets and shirts for the staff identifying them as MD will be ordered and if the MD is going to be buying T shirts for the commission to give away it should be group ordered.

- 11. TABLED ITEMS AND OLD BUSINESS**
- 12. RECOMMENDATIONS FROM COMMITTEES**
- 13. NEW BUSINESS**

### **1. Safety Codes Draft Quality Management Plan**

Direction was to send the QMP off for review and to approach Superior Safety Inspections to see if they would work for the MD if we became an accredited agency.

### **2. Declaration of Seniors Week**

- 73.01.06.16** Moved by Reeve Bzowy that the Council proclaim June 1-7, 2016 as Seniors' Week in the Municipal District of Spirit River.

**Carried Unanimously**

### **3. Letter to Premier regarding NADC**

- 75.01.06.16** Moved by Councillor Garrow that a letter be sent to the Premier in support of the NADC Directors office remaining in the north rather than Edmonton.

**Carried Unanimously**

### **4. Letter to Premier regarding Fish and Wildlife Office**

- 74.01.06.16** Moved by Councillor Mercier that a letter be sent to the Premier in support of the Spirit River Fish and Wildlife Office remaining open with sufficient Officers.

**Carried Unanimously**

**14. BYLAWS**

**Bylaw 2016-02 File Retention and Destruction**

Louise Gostick, Assistant Administrator entered the meeting at 1:02 pm exited on 1:06 pm.

**76.01.06.16** Moved by Councillor Van Rootselaar that Bylaw 2016-02 File Retention and Destruction be read a first time.

**Carried Unanimously**

**77.01.06.16** Moved by Councillor Mercier that Bylaw 2016-02 File Retention and Destruction be read a second time.

**Carried Unanimously**

**78.01.06.16** Moved by Reeve Bzowy that Bylaw 2016-02 File Retention and Destruction move to be read for a third time.

**Carried Unanimously**

**79.01.06.16** Moved by Councillor Garrow that Bylaw 2016-02 File Retention and Destruction be read a third time and that Bylaw 16-2001 be rescinded and Bylaw 2016-02 be replaced in Policy ADM.24.

**Carried Unanimously**

**15. CORRESPONDENCE AND INFORMATION**

AHS President and CEO announcement was accepted for information.  
Grande Prairie Victims Assistance provided a thank you that was accepted for information.  
Request for funding for local athlete was accepted for information.  
Minister Sigurdson letter regarding Seniors week was accepted as information.

**16. COUNCIL ISSUES AND CONCERNS**

**17. IN-CAMERA**

**18. ADJOURNMENT**

There being no further business the meeting was adjourned by the Reeve at 1:20 pm.

These minutes approved this 15th day of June, 2016.

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**REEVE**

Stan Bzowy

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**CAO**

Kelly Hudson