



**MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 Council**  
**Minutes for Regular Council Meeting #RM 02-17**  
**10:00 a.m., Wednesday, January 18, 2017**

**The Regular Meeting of the Council of the Municipal District of Spirit River #133 was held in the Council Chambers of the Municipal Office situated at 4202 50<sup>th</sup> Street in the Town of Spirit River in the Province of Alberta on Wednesday, January 18, 2017 starting at 10:00 am**

Present: Reeve: Stan Bzowy  
Councillors: Elaine Garrow  
Yves Mercier  
Tony Van Rootselaar  
Administration: Kelly Hudson

**1. CALL TO ORDER**

The meeting was called to order by the Chair at 10:02 am.

**2. AGENDA ADDITIONS**

To discuss the ability to include alternates to attend meetings with the committee member 13 G.

**3. ADOPTION OF THE AGENDA**

**A. Adoption of the Wednesday, January 18, 2017, Regular Meeting Agenda RM 02-17.**

**11.18.01.17** Moved by Reeve Bzowy that the Wednesday, January 18, 2017, Regular Meeting Agenda RM 02-17 be adopted with addition of 13 G.

**Carried Unanimously**

**4. DECLARATION OF INTEREST**

**5. COUNCILLOR ABSENCES**

**6. PUBLIC HEARING**

**7. DELEGATIONS**

**Frontier Land Service 10:30 am Fourth Creek Gravel**

Emery Gorman and Dave Johnson entered at 10:30 am to discuss the Fourth Creek gravel pit. Emery exited at 11:36 am. Dave is to investigate the use of Manganese in the surface stabilization program on TWP 780. Dave Johnson exited the meeting at 12:00 pm.

**8. ADOPTION OF PREVIOUS MINUTES**

**A. Adoption of Wednesday, January 4, 2017 Regular Meeting Minutes RM 01-17.**

**12.18.01.17** Moved by Councillor Mercier that the Wednesday January 4, 2017 Regular Meeting Minutes RM 01-17 be adopted as presented.

**Carried Unanimously**

**9. BUSINESS ARISING FROM MINUTES**

**10. REPORTS**

**A. CAO Report**

Recommend that the purchasing policy be brought back to council for review.

**B. Public Works Supervisor Report**

Dave was directed to bring back for approval a mower tender.

**C. FCSS Report**

Accept the report as information.

**D. Clinic Report**

Accept the report as information.

**E. Fire Commission Report**

No report available.

**11. TABLED ITEMS AND OLD BUSINESS**

**12. RECOMMENDATIONS FROM COMMITTEES**

**13. NEW BUSINESS**

Louise Gostick entered the meeting at 12:39 pm.

**A. AP Interface Module**

Council was given a presentation on an Accounts Payable interface module.

Louise was directed to bring back any other charges that may be associated with the proposed option before a decision is made.

**B. Council Calendar**

Council was given a presentation on Google and Outlook Calendar; council will try to work on the Google calendar to keep track of meetings. Louise will provide the passwords to everyone.

**C. Financial Reporting**

Council was given a presentation on different financial statements that are available. It was recommended that the "all operations report" is the best report with the full variance report being given as requested or twice per year.

**D. Newsletter**

Administration will work with the Signal to see if we can revamp how the newsletter looks to grab more attention and work on finding other pictures and stories to make it interesting.

**E. Gravel**

**13.18.01.17** Moved by Councillor Van Rootselaar that the MD enters into agreements with Eben Rock for an additional 10,000 tonne of 4:20 gravel and 50,000 tonne of 4:40 gravel at a delivered price to Dunvegan Stockpile for \$15.35 per tonne.

**Carried Unanimously**

**F. RFP Central Peace Regional Water Study**

Accept the RFP for Central Peace Regional Water Study as information.  
**G. Alternates approval**

**14.18.01.17** Moved by Councillor Van Rootselaar that the alternate be approved to attend any meetings with the appointed representative when requested.

**Carried Unanimously**

**14. BYLAWS**

**15. CORRESPONDENCE AND INFORMATION**

**1. South Peace Regional Archives**

**15.18.01.17** Moved by Councillor Garrow that the MD donate an additional \$1000 to the South Peace Archives to help with their 2016 shortfall.

**Carried**

**16.18.01.17** Moved by Councillor Garrow that the MD donate \$250.00 towards the entry fee for the team representing the CPFRC at the Alberta Firefighters Provincial Curling Bonspiel.

**Carried Unanimously**

**16. COUNCIL ISSUES AND CONCERNS**

**17. IN-CAMERA**

**18. ADJOURNMENT**

There being no further business the meeting was adjourned by the Reeve at 1:50 pm.

These minutes approved this 1st day of February, 2017.



**REEVE**

Stan Bzowy



**CAO**

Kelly Hudson