


<p>MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 POLICY AND PROCEDURES MANUAL</p>  <p>Bursary Program Policy</p>	<p>Function: Policy No. Effective Date: Supercedes:</p> <p>Amends:</p>	<p>ADM.55a June 30, 2011 August 6, 2009</p> <p>August 6, 2009</p>
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Policy Statement:

The primary intent of the Municipal District of Spirit River #133 Bursary program is to enhance the future of individuals within the Municipal District of Spirit River #133 by recognizing outstanding leadership qualities and Community involvement of students, to encourage these students to pursue further education, and to thereby enhance their ability to make meaningful contributions to their communities.

Procedure:

1. The Bursary will be known as the Municipal District of Spirit River #133's Bursary Program.
2. Each bursary will have a value of \$1000.00; a maximum total of four (4) bursaries will be made available in any given year upon resolution of Council.
3. For consideration of a Bursary applicants must be dependents of residents or residents of the Municipal District of Spirit River #133.
4. Applicants must be entering full-time studies at a post-secondary institution in Canada, such as Universities or Community Colleges and recognized on-line accreditation programs.
5. Applicants which will be accepted must be either High School graduating students or Continuing Students.
6. In selecting the successful applicants for the Municipal District of Spirit River #133 bursary, Council will give preference to applicants who demonstrate their past leadership qualities and / or commitment to their communities and in helping others.
7. Applicants must also illustrate how their course of study will assist them in the future to exercise leadership, and / or to continue to demonstrate their commitment to theirs and other communities in Northern Alberta.

8. All applicants wishing to be considered for the bursary must apply on the official Municipal District of Spirit River #133 Bursary application form.
9. The students must attach the following to the application:
 - Proof of acceptance into a Canadian College or University
 - Transcript of your marks in their final year of secondary school or GED or letter of reference.
 - A brief resume outlining the leadership positions they have held, the community activities in which they have been involved, and their opportunities to help others.
 - Three letters of reference.
 - A brief essay (300 words) outlining how your post-secondary studies will help them in the future to use their leadership abilities and / or display their commitment to their community and to helping others.
10. All applications must be submitted in their entirety. Incomplete applications will not be considered.
11. The application deadline shall be July 31st of each year.
12. All applications will be reviewed by Council. Council, at their discretion, will determine which students will be awarded a Bursary.
13. The Municipal District of Spirit River #133 Council may refrain from making a recommendation if it finds no candidate of sufficient merit.
14. The Municipal District of Spirit River #133 Council may recommend that the bursary be re-advertised if there are insufficient applications of merit.
15. Bursary recipients will be advised after the Regular Council Meeting that follows the July 31st deadline.
16. The bursaries will be awarded by the Chief Administrative Officer of the Municipal District of Spirit River #133 or designate.
17. Students awarded will be requested to write a letter of appreciation to the Municipal District of Spirit River #133 Council and be available for a photo accepting the award.
18. The Municipal District of Spirit River #133 Council may from time to time vary these regulations.