



**MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133**  
**Organizational Meeting of Council**  
**October 13, 2011**  
**1:00 pm**

**The Organizational Meeting of the Council of the Municipal District of Spirit River #133 was held in the council chambers of the Municipal Office situated at 4202 50<sup>th</sup> Street in the Town of Spirit River in the Province of Alberta on Thursday, October 13, 2011 starting at 1:00 p.m.**

**IN ATTENDANCE:**

Councillors: Stan Bzowy  
Elaine Garrow  
Yves Mercier  
Dwayne Wells

Administration: Kelly Hudson

**1. CALL TO ORDER**

The meeting was called to order by the CAO Kelly Hudson at 1:00 pm.

**2. ADOPTION OF THE AGENDA**

**A. Adoption of the October 13, 2011 Organizational Meeting of Council Agenda**

Moved by Councillor Bzowy to adopt the agenda of October 13, 2011 Organizational meeting as presented.

**Carried**

**B. Adoption of the October 20, 2010 Organizational Meeting of Council Minutes**

Moved by Councillor Garrow to adopt the Organizational Meeting Minutes of October 20, 2010, as presented.

**Carried**

**3. Election of Reeve for the ensuing year.**

CAO Hudson called for nominations for Reeve.  
Councillor Garrow nominated Councillor Bzowy.  
CAO Hudson called for nominations three times  
Councillor Bzowy was declared Reeve by acclamation  
CAO Hudson turned the position of chairman over to Reeve Bzowy.

**4. Election of Deputy Reeve for the ensuing year.**

Reeve Bzowy called for nominations for Deputy Reeve.  
Councillor Mercier nominated Councillor Wells  
Reeve Bzowy called for nominations three times  
Councillor Wells was declared Deputy Reeve by acclamation.

**5. Election of Acting Reeve for the ensuing year**

Reeve Bzowy called for nominations for Acting Reeve.  
Councillor Wells nominated Councillor Mercier  
Reeve Bzowy called for nominations three times  
Councillor Mercier was declared Acting Reeve by acclamation.

**6. Establishment of Regular Meeting dates and times.**

Moved by Reeve Bzowy that Council hold a one hour committee meeting from 9:00 - 10:00 am with the Council meeting to begin at 10:00am on the first and third Thursday of each month.

**Carried**

**7. Appointment of Subdivision & Development Appeal Board Members  
(5 members and alternate – Bylaw No. 2008-4)**

Moved by Councillor Wells that Thelma Dreger, Art Krefting, Shane Milkovich, Caroline Sekulic, Calvin Yoder and Brenda Freidel be appointed as the Subdivision and Development Appeal Board.

**Carried**

**8. Appointment of Heritage Resource Committee Board Members  
(Between 5 and seven members with a maximum of three Council – (Bylaw No. 05-2011)**

Moved by Councillor Wells that Gerard Dufour, Bryan Woronuk, Pat Sydoruk and Elaine Garrow be appointed to the Heritage Resource Committee and others be recruited.

**Carried**

**9. Appointment of members to the Municipal Planning Commission  
(4 council members – Bylaw No. 5-2001)**

Moved by Councillor Mercier that the four members of Council be appointed as the Municipal Planning Commission.

**Carried**

**10. Agricultural Service Board-members & Appt of Chairman – (4 Council members and three at large Bylaw No. 15-2001)**

Moved by Councillor Garrow that the four members of Council and Larry Wallin, Danny Nester and Tony VanRootsellaar be appointed as the Agricultural Service Board.

**Carried**

**11. Appointment of Assessment Review Board (members trained from other municipalities and the MD – Bylaw 08-2010)**

Moved by Reeve Bzowy to appointment Ken Landry to ARB.

**Carried**

**11. Appointment of Members to the Agricultural Appeal Committee.  
(members from other municipalities and the MD – Bylaw 04-1996)**

Moved by Reeve Bzowy to appointment Thelma Dreger, Shane Milkovich, Art Krefting, Barry Nelson, Ed Denis, Alan Bulhofner, Gary Sanocki, Dale Emerson and Steve McLaughlin to the Agricultural Appeal Committee.

**Carried**

**12. Review rates for remuneration, mileage and expenses.  
(Leg.18 Policy)**

Moved by Councillor Wells to accept Policy Leg.18a as rates for remuneration, mileage and expenses.

**Carried**

**14. Designation of Financial Institution & Signing Authorities**

Moved by Councillor Mercier to use the Alberta Treasury Branch as our Financial Institution for the ensuing year; the Reeve, Deputy Reeve, Acting Reeve and CAO to remain as signing authority.

**Carried**

**15. Appointment from Council to the following Boards and Committees.**

- a. **Grande Spirit Foundation –  
Councillor Mercier Member, Councillor Wells alternate**
- b. **FCSS Board member appointments (Bylaw 01-2005) –  
Councillor Garrow Council Member, Reeve Bzowy alternate, Jeanne Yoder and Richard Byam members at large.**
- c. **Central Peace Seed Cleaning Coop- Reeve Bzowy member and  
Councillor Wells alternate**
- d. **Peace Library System Board- Councillor Garrow member and  
Councillor Mercier alternate**
- e. **MD Fire Department- Reeve Bzowy member and Councillor Mercier  
alternate**
- f. **Inter-municipal Relations Committee- Reeve Bzowy member and  
Councillor Wells alternate**
- g. **VSI Services (1980) Committee- Reeve Bzowy member and Councillor  
Garrow alternate**
- h. **Peace River Economic Development Alliance- Councillor Garrow  
member and Councillor Mercier alternate**
- i. **Disaster Services Committee- Councillor Mercier member and  
Councillor Wells alternate**
- j. **Central Peace Health Council- Councillor Mercier member and  
Councillor Garrow alternate; Evelyn Bzowy member at large**
- k. **Medical Clinic Property Management Committee- Councillor Wells  
member and Reeve Bzowy alternate**
- l. **Mountain Pine Beetle- No appointments project completed**
- m. **South Peace Water Project- Councillor Mercier member and Reeve  
Bzowy alternate**
- n. **Land Use Planning Committee- Councillor Mercier member and  
Councillor Wells alternate**
- o. **Senior Housing Project- No appointment project completed**
- p. **G-3 Committee- Councillor Wells member and Councillor Garrow  
alternate**
- q. **South Peace Archives- Reeve Bzowy member alternate Councillor  
Garrow**
- r. **Personnel Committee- all of Council as members**
- s. **Mighty Peace Tourism- Reeve Bzowy member and Councillor Garrow  
alternate.**

**15. Review MD Commitment to Safety**

Moved by Reeve Bzowy that We the Municipal District of Spirit River No. 133 Council by resolution acknowledge and support the continued development of this Safety Manual. Our employees are our most valuable resource. We will continue to provide training and resources so that the needs of the municipality can be completed with the safety of our employees and public foremost in our decision making. We will continue to use the Occupational Health and Safety Act, Code and Regulations as the minimum level of safety operation and awareness and strive for excellence in all departments.

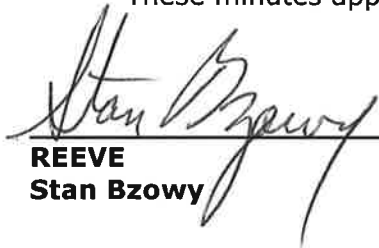
We require that this Safety Manual be brought forward to Council once annually at the organizational meeting for verification of its effectiveness within our organization.

**Carried**

**17. ADJOURNMENT**

**The Reeve adjourned the meeting at 1:33 pm**

These minutes approved this day \_\_\_\_\_ of \_\_\_\_\_, 201\_\_

  
\_\_\_\_\_  
**REEVE**  
**Stan Bzowy**

\_\_\_\_\_  
**CAO**  
**Kelly Hudson**